

MINNESOTA FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA

THE LEGISLATIVE SHADOWING PROJECT

March 4, 2010

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1. Mandatory training and preparation for youth participants
Morning State Capitol Rotunda area
2. Shadow a legislator **assigned to you**-Afternoon –Capitol Area, St Paul
3. Mandatory reflection and debriefing -Late afternoon in the Rotunda area

Expand your capabilities in understanding, interpreting and setting public policy
Become an advocate for family, career and community issues.

This FCCLA program reflects the purpose; “To encourage democracy through cooperative action in the home” and family and integrates family and consumer sciences content.

The objectives of this Legislative Shadow Day program are as follows:

1. Increase FCCLA member’s awareness of state government and the political process.
2. See first hand the duties of elected officials or policy makers and their staff.
3. Develop an awareness of current issues, especially those relating to families.
4. Explore career options of public service.
5. Educate local chapters, school, and/or communities about the impact of the shadowing experience.

Eligibility

Only affiliated (members paying regional, state and national dues) Minnesota FCCLA members are eligible to apply. Only a limited number of applications will be allowed per chapter. Participants will be required to verify membership by the date set by the state advisor before the legislative shadowing project occurs. All applications must be postmarked on or before **February 8, 2010. Deadline February 8.**

Selection Process

Members will be chosen for this program, ideally representing all of the 8 Minnesota FCCLA regions. Each applicant will complete the enclosed application form and must have it returned postmarked by **February 8. After February 15, letters will be sent to all applicant’s confirmation participation status.** A copy will be sent to the chapter advisor. Members who are articulate, know FCCLA well and not intimidated by speaking with legislators will be selected.

Date, Location

The Legislative Shadowing will take place March 4 at the State Capitol and Office Buildings in St Paul. The Training will take place in the morning at the Capitol Rotunda. Participants will be expected to arrive in St Paul in time to attend the mandatory project orientation; and come to the debriefing / session after the shadowing. Participants will cover the will cover costs of the lodging if you arrive on March 3rd. You and your advisor are responsible to set up your own hotel reservations.

A \$15.00 registration fee for youth participants will be charged for each application. **IF YOU ARE SLECTED AND DO NOT ATTEND (CANCEL) THEN YOUR ARE NOT ELIGIBLE FOR STAR EVENTS AT THE STATE LEVEL. WE MUST HAVE YOU FOLLOW THROUGH WITH THIS COMMITMENT!!**

Deadline February 8

Training location: State Capitol Rotunda

Transportation: Non will be needed as you can walk to the appointments once you are at the state capitol.

All participants must attend with a chaperone (advisor, school faculty, parent or other as determined by the local school district.)

Students will be expected to adhere to a code of conduct while in attendance.

Legislative Shadow Project Schedule

February 8	Applications due, postmarked
February 15	Letters sent to all applicants with list of participants and preparatory information
February	Coordination of shadowing assignments and notification to participants
March 4	Training and Legislative Shadowing
March 11	Written Legislative Shadowing Follow-up reports due to state office

Deadline February 8

Legislative Shadowing Project Schedule

Prior to March 4- Assignments and research about your legislative experience.

Legislative Shadow Training

Location: State Capitol Rotunda area

March 4, 2010 “Shadow” Training

8:30-12 Noon **Legislative Training for youth – Lunch on your own at the capitol**

12:00 – 4:00 p.m. **Shadowing time** at State Capitol

4:15-5:00 pm Return to Rotunda

5:00 – 5:30 p.m. Reflection Session

Follow-up, evaluations and sharing time, experience concludes

After the shadowing experience in St Paul, participants are expected to follow-up by completing activities to educate or inform their chapter, school and/or community about the project.

Students will then submit copies of these activities to the state office by March 11.

Any questions regarding this project should be directed to Shelly Hopkins. 651-582-8269.

E-mail: shelly.hopkins@state.mn.us.

Remember - all applications are due postmarked on or before **February 8th, 2010.**

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Deadline February 8

Minnesota Association Family, Career and Community Leaders of America

Application for Legislative Shadowing Experience

(Application must be typed, can be computer generated)

Registration Cost: \$ 15.00

Make Check payable to MN FCCLA, PO 131386

Roseville, MN 55113

Participant Name: ^{Miss} Mr. _____

Chapter/School Name _____ Chapter ID# _____

Participant Home Address: _____

Zip Code ____ - ____ (Use entire 9 digit zip code – find yours at <http://www.usps.com/zip4/>)

Home Phone: _____ Minnesota FCCLA Region: _____

Participant E-mail Address: _____

Name of Local Advisor(s): _____

Advisor E-mail Address: _____ Advisor Phone Number :_(____)_____

1. Travel/ attendance plans:

Yes, I can be present for the training, shadowing and reflection .

My plan for transportation is: _____

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*Information about the Minnesota Legislature can be found on this website:
<http://www.leg.state.mn.us/>*

2. Do you currently have a legislator whom you personally know?

3. If so, Who? _____

4. The shadowing **will be set up with members of the Education Committees of House or Senate**. Do you know any one on these committees? ____yes ____no

*Special attention will be made to match youth with the House and Senate Education Committee members.

5. Shadowing Preference (will be considered in assignment process): _____

6. 2009-10 grade in school: Grade 7 (7th Grade) Grade 8 (8th Grade) grade 9 (9th Grade)

Sophomore (10th Grade) Junior (11th Grade) Senior (12th Grade)

7. Number of years as an FCCLA member: _____ Grade Point Average: _____

Deadline February 8

8. List family and consumer sciences courses you have taken:

9. Will your advisor be attending also? _____yes _____no

10. If not, who will be attending if you are chosen? _____

11. Their Relationship to you: _____

Note: All participants must attend with a chaperone (advisor, school faculty, parent or other as determined by the local school district.)

12. Participation and/or offices held in FCCLA:

Chapter:

Regional:

State/National:

13. Please tell us in 50 words or less why you want to be chosen for this program.

14. List any activities or projects you have been involved in outside of FCCLA that would relate to the Legislative Shadowing program or to your potential assignment.

15. If chosen for this program it is likely that you will be asked many questions regarding Family, Career and Community Leaders of America. If someone were to ask you why FCCLA is hosting a Legislative Shadowing project, what would you say? If asked your opinion about the importance of family and consumer sciences education, how would you respond?

16. If chosen for this program you are expected to participate in all parts of the Legislative Shadowing Project. By signing this application, you agree to follow the FCCLA Conduct Code, participate in the project on March 4, and fulfill the follow-up activities to publicize your experiences to your chapter, school and/or community. You also agree to make arrangements with your local school administration/faculty for any missed work during your absence.

Applicant's Signature and Date

We support the applicant for participation in the Legislative Shadowing Project.

Advisor Signature and Date

School Administrator Signature and Date

Parent or Guardian Signature and Date

Deadline February 8

Return Postmarked, by February 8, 2010, to:

Shelly Hopkins, FCCLA State Office
P.O. Box 131386, Roseville, MN 55113

CONDUCT/PROCEDURES CODE

The Minnesota Association Family, Career and Community Leaders of America requires each Legislative Shadowing Project applicant to read and complete this form.

1. All student participants are required to wear a **business suit or official chapter/region/ state/national FCCLA uniform** on the day of the shadowing.
2. There shall be no defacing of property. Any damages to any property or furnishing in hotel rooms, meeting rooms or conference locations must be paid by the individual responsible and may subject the individual to criminal prosecution.
3. Participants shall be prompt and prepared for all activities. What you do and how you do it should leave a good impression.
4. Participants must be in their sleeping rooms and quiet at curfew. The state advisor will establish curfew.
5. No tobacco products, alcoholic beverages or narcotics in any form shall be possessed at any time, under any circumstances, while representing the local school and Family, Career and Community Leaders of America. Possession of such substances may subject the individual to criminal prosecution and will result in being sent home at your own expense.
6. Once in attendance at the FCCLA activity, participants will not leave the premises without their advisor or other designated adult.
7. Male and female participants may not be in the same sleeping room unless the door is open and an advisor/sponsor is present in the room.
8. Violation of the above may result in being sent home at your own expense, referral to the appropriate authorities, or other action deemed appropriate by the chapter advisor, school administration or state FCCLA advisor.

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"I have read and fully understand Minnesota Association Family, Career and Community Leaders of America Conduct Code and agree to comply with these conduct guidelines. Furthermore, I am aware of the consequences that will result from violation of any of the above guidelines."

Date

Student Signature

We approve the student named above to attend state approved Family, Career and Community Leaders of America activities. We agree to the provisions as stipulated in the Conduct Code.

Parent/Guardian's Signature

Chapter Advisor's Signature

School Administrator